

FACILITIES and FURNITURE

Facilities Available:

- Large activities / meeting room, accommodates up to 45 people (depending on set up requirements)
- Kitchen with self-closing door to prevent toddler access
- Covered outdoor patio area
- Air-conditioning and fans
- Bathroom facilities – 1 adult toilet (wheelchair accessible)
- Baby change area
- Accessible to persons with impaired mobility
- Fully Fenced

Furniture:

- 33 x stackable adult chairs
- 10 x stackable children's chairs
- 3 x children's tables
- 2 x trestle tables

Kitchen Facilities:

- Microwave Oven
- Dishwasher
- Refrigerator
- Crockery and cutlery and various utensils
- Purified Water Tap
- Urn and Kettle

As of 12 February 2020, the Management Committee have decided that the use of the Kindergarten playground will no longer be included in the room hire due to severe allergies with some of our Kindergarten children this year. The health, safety and wellbeing of our Kindergarten children is our highest priority.

For full Conditions of Hire and Room Hire Application Form please visit

www.bayviewheightskindy.com.au

to download the complete Room Hire – Information Package.

ROOM HIRE

Great for Social Clubs and Private Events!



Ideal for Community Groups and Business Meetings



**6-8 Jasper Street
BAYVIEW HEIGHTS QLD
4868**

Phone: 4054 2480

Email: admin@bayviewheightskindy.com.au

Bayview Heights Community Kindergarten Multi-Purpose Building is available for hire to community groups, social clubs, non-government organisations, government agencies, private businesses and members of the public.

Enquiries regarding room availability should be made during Office Hours – Monday, Thursday and Friday between 8.45am – 2.45pm:

- Phone 4054 2480
- In person at Bayview Heights Community Kindergarten, or
- Email: admin@bayviewheightskindy.com.au

Note: The office is closed on all Public Holidays and during school vacation times.

ROOM HIRE AVAILABILITY

Between the hours of 8.00am and 11.00pm, 7 days a week during school terms.

ROOM HIRE FEES

as at 12 February 2020

The room hire rates* are as follows:

- **Half Day** (equals up to and including 4 hours) **\$50**
- **Full Day** (equals above 4 hours up to and including 8 hours) **\$80**
- **Casual \$15.00 per hour**

Available between the hours of 8.00am - 11.00pm, 7 days a week during school terms.

* NB. These rates may be subject to review and change in the future at the discretion of the Kindergarten Management Committee. The rates will be reviewed on an annual basis, and a minimum of 2 weeks' notice will be given to long-term hirers, of any proposed change to booking rates.

Security Bond

The Kindergarten requires all hirers who book the facilities to pay a security bond. The bond is fully refundable, however in the event of any damage to the facilities, broken or missing items or the facilities being left in an unclean condition, the Kindergarten may retain all or part of the bond to cover any costs incurred.

A security bond of \$50 (**paid in cash only**) can be paid at the time the booking is placed / confirmed. If Room Hire Fee is paid via direct deposit the Security Bond can be paid when keys are collected.

Return of Security Bond

The security bond will be fully refunded by the Kindergarten upon inspection of the facilities by a Kindergarten representative to ensure the premises are left in a clean, tidy and undamaged condition. Should any theft / damage of Kindergarten property occur, or should the premises be left in an unclean state, then the Kindergarten reserves the right to retain all or part of the bond, to cover any cleaning expenses / property replacement costs etc.

The bond will be returned in cash.